

**Philippine Institute of Certified Public Accountants**  
**COMELEC TIMETABLE OF ACTIVITIES**  
**For the year 2010-2011 Annual Election**  
**ELECTION DAY- 17 MAY 2010**

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**OBJECTIVE:** To encourage maximum participation of PICPA members in good standing by exercising their right of suffrage.

**POSITIONS FOR ELECTION:**

NATIONAL LEVEL

9 (nine) National Directors (1 per region except Western Visayas Region who will vote for 2 directors: 1 regular director and 1 rotating director. One (1) director will be elected for Metro Manila together with Rotating Director Marydith C. Miguel who will both become the Junior Directors of Metro Manila).

4 (four) Sectoral Directors

GEOGRAPHICAL AREA

Regional Sectoral Representatives (Commerce & Industry, Public Practice, Education and Government)

CHAPTERS

Chapter officers

**March 15, Monday**    **Cut off date of determining members in good standing/qualified voters**

March 8, Monday    **National and Sectoral Directors**  
Each Chapter is required to submit two (2) qualified nominees for each National Directors Seat and (2) qualified nominees for each of the Sectoral Directors Seat to their respective Regional Council.

**Regional Sectoral Representatives**  
Each chapter shall submit 1 nominee for each regional sectoral representative seat to the Regional Council (Sec.9 Art XII By-laws)

March 11, Thursday    **National Directors**  
Regional Council is entitled to submit four (4) qualified nominees for each National Director Seat to the National Nominating Committee.

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**Sectoral Directors**

The Regional Council is entitled to submit four (4) qualified nominees for each Sectoral Directors Seat. The Sectoral Director shall choose among those nominees and submit eight (8) nominees to the Nominating Committee with each geographical office represented by at least two (2) candidates.

March 13, Saturday **Nominating Committee Meeting**

**National and Sectoral Directors** shall choose two (2) candidates for each National Directors seat and also choose the four (4) candidates for each of the Sectoral Directors seat ensuring representation for the four geographical areas.

**Regional Sectoral Representatives**

The Regional Council shall choose two (2) nominees for each regional sectoral representative seat. (Sec.9 Art XII By-laws)

March 20, Saturday Deadline for the Nominating Committee to submit list of nominees with their Certificate of Candidacy to the COMELEC.

March 22, Monday In case of failure of the Nominating Committee to submit list of nominees, COMELEC shall inform the Board of Directors to submit the list of nominees with Certificate of Candidacy to the COMELEC.

March 26, Friday Deadline for the Board of Directors to submit list of nominees with their Certificate of Candidacy to the COMELEC if the Nominating Committee fails to do so.

March 27, Saturday Finalization of the List of Candidates for 2009-2010 Election COMELEC Meeting.

March 31, Wednesday Circulation of:  
a. Final list of Nominees  
b. Rules and Regulations about the Election of National Board of Directors and Regional Sectoral Representatives  
c. Sending of Proxy ballots and Election proxy to members in good standing

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April 19, Monday	Distribution of Official Ballots, List of voters and other election paraphernalia by COMELEC to each Chapter COMELEC Chairman.  Deadline for Senior Regional Director to provide each Chapter COMELEC Chairman in the Region: FAX number and the address of REGIONAL COMELEC CENTER where the Tally Sheet can be transmitted and sent to, respectively.
May 5, Wednesday	Deadline for receipt of COMELEC of proxy ballots from PICPA members at the National Office.
May 17, Monday	Simultaneous Election nationwide at Chapter level from 9:00 am to 4:00 p.m.  Canvassing of votes (COMELEC designed pre-numbered proxy ballots and official ballots) at Chapter level after 4:00 p.m.
May 18, Tuesday	Not later than 10:00 a.m. Chapter COMELEC Chairman should fax Chapter Level Election Return (COMELEC Form No. 02) to the place designated by Regional Director.  Not later than 12:00 nn submission of Regional level Election Return (COMELEC Form No. 03) to the National COMELEC.  Submission of tally sheet to National COMELEC through fastest means available.
May 19-21, Wednesday to Friday	Consolidation of Election Returns by the National COMELEC.
May 22, Saturday	Posting of Elections Results  Proclamation of Election Winners
_____	Transition Meeting of the 2009-2010/2010-2011 National Board of Directors.