



NOTICE OF ANNUAL BUSINESS MEETING

TO: ALL PICPA MEMBERS

NOTICE IS HEREBY GIVEN that the Annual Business Meeting (ABM) of Philippine Institute of Certified Public Accountants (PICPA) will be conducted on July 19, 2024, 2:00PM at EDSA Shangri-La Hotel, Mandaluyong City. Officers and members may attend in person, by proxy or virtually, through remote communication. Those who will attend virtually can register through the link https://us06web.zoom.us/meeting/register/tZUrdOqrqDwvGdeLG8YJyGuuQIRpgRVkWT_Rv or using Zoom Meeting ID: 816 3336 7533 with Meeting Passcode: 100951. After registering, you will receive a confirmation email containing information about joining the meeting. The ABM can also be accessed via livestreaming at PICPA Facebook page on July 19, 2024, at 2:00 p.m.

The following agenda has been set for the ABM:

- I. Call to Order;
- II. Proof of Publication of Notice of Meeting;
- III. Certification as to Presence of Quorum;
- IV. Reading and Approval of Minutes of Previous Meeting held on July 21, 2023;
- V. Matters Arising from the Previous Meeting;
- VI. Report of the President;
- VII. Report of the Treasurer;
- VIII. Ratification of the Board Resolutions from July 1, 2023 to June 30, 2024;
- IX. Determination of the place for the next annual meeting;
- X. Other Matters; and
- XI. Adjournment.

PICPA members in good standing (MGS) of record as of 18 July 2024 are entitled to vote at this ABM.



PHILIPPINE INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS
The National Organization of Certified Public Accountants
Shaw Boulevard, Mandaluyong City
1550 Metro Manila, Philippines

As per amended By-Laws, the ABM will be conducted in person and virtually. The ABM will be streamed live, and PICPA Members may attend, participate, and vote in person, by proxy, remote communication, or *in absentia* by registering using the online link <https://us06web.zoom.us/join/81633367533> or using Zoom Meeting ID: 816 3336 7533 with Meeting Passcode: 100951. After registering, you will receive a confirmation email containing information about joining the meeting. The conduct of the ABM shall be governed by the following rules:

- PICPA MGS who wish to be recognized in the determination of a quorum at the ABM are requested to notify PICPA National Office of their intention to participate in the ABM by remote communication, or *in absentia* through an email to Gerald B. Sagarino, PICPA National Secretary FY 2024-2025, picpasec20242025@gmail.com on or before July 18, 2024. For validation purposes, members shall also provide the National Office the following information: (i) name; (ii) PRC ID No.; and (iii) mobile number. A member in good standing must have virtual presence in person or by proxy for purposes of establishing a quorum that will be determined during the meeting.
- For PICPA MGS who wish to participate by proxy must submit on or before July 18, 2024, via email to Gerald B. Sagarino, picpasec20242025@gmail.com a scanned copy of their duly accomplished and signed proxy form. Validation of proxies shall be on July 18, 2024 at 3:00 p.m. at the PICPA National office.
- During the ABM, members who wish to make a remark shall identify himself after being acknowledged by the Chairman and shall be limited to the relevant items in the Agenda under consideration. Questions and/or remarks may be sent in advance or during the meeting to the PICPA National Secretary FY 2024-2025 via email at picpasec20242025@gmail.com.
- Each item in the Agenda requiring vote of the members will be shown on the screen simultaneously as they are being taken up in the meeting. The Office of National Secretary will tabulate all votes received and the results will be reported to the members during the meeting.
- All confirmed members who will join virtually must log into the meeting link at least 30 minutes before the meeting starts, to avoid any technical difficulties. The meeting will start promptly at 2:00 p.m. on July 19, 2024. The meeting shall be recorded in audio and video format and copies shall be posted by the Institute in its website.

(SGD) ANTONIO G. CAMALLA
PICPA National Secretary
FY 2023-2024